

Fletcher Free Library Meeting Minutes
May 16, 2013

In attendance: Eric Lindstrom, Peg Boyle Single, Emer Feeney, Jill Krowinski, Mary Ellen Manock, Peter Ireland, Ellen MacLellan, Ed Adrian

1. Agenda & Notice of Warning

2. Minutes-There were two changes made to the minutes from the April meeting before they were approved, Emer's report was added and Ellen's last name edited to be spelled correctly.

3. Public Comment

4. President's Report-

- Eric gave an update and a pitch for the end of the fiscal year fundraising goals. To help with fundraising, Eric asked commission members to send any new donor names to Ashley. ACTION: Board members send new donor names to Ashley Prout.
- Eric has asked The Friends to join us after the meeting to discuss what we are working on and how we can work together.
- Eric would like Peg or himself to make it to the next staff meeting to get staff review and comment on how things are going. Rubi's self-assessment and the Board's assessment has been sent to the mayor. Action: Eric to follow up about staff meeting and Rubi's assessment.
- Eric reviewed our ad hoc committees to see if we should keep or retire or re-energize them, they are the Diversity and Marketing/Advertising Committees. There's some ideas around a program committee. Also, it was commented that the board development committee should update the board book. Current standing committees are: Board Development, Development, and Collections. ACTION: Board members should send Eric what committees they would like to be on so we can reorganize in July.

5. Director's Report

- The library had its first program with Vermont Public Television which was very successful. The program was a screening of the program "Makers: Women who Make America" and a panel that included: Stephanie Hainley, Wanda Hines, Martha Maksym, and Kesha Ram. Barbara is currently working on the upcoming program.
- Library is currently working with BCA and VT International Film Festival for an upcoming film series.
- Library staff has been evaluating our collection management needs and procedure. This evaluation process has been very helpful in terms of understanding the status of our collection and reporting models for future assessment.
- Library Director did a segment on Across the Fence for National Library Week with the Dept. of Libraries consultant Amy Howlett, as well as an interview with city councilor Karen Paul on channel 17.

- The library staff collaborated with UVM and the University of Montreal's School of library and information science which consisted of a co-presentation on public libraries with State librarian Martha Reid and FFL director Rubi Simon at the UVM campus. Shortly after, the 80 students were given a tour of the Fletcher Free Library lead by FFL staff.
- Library is reviewing online e-magazines, streaming movies, and updating library's on-line foreign language database as a new option for patrons in FY14.
- Director created a service team with staff who are responsible for specific service areas and will be meeting on a monthly basis to assess status of current library services.
- Staff is currently reviewing marketing and social media procedures and will be looking at creating a social media policy for the library.
- Youth services has set up its Summer Reading Bike Raffle, every reader that is signed up can earn a chance to win at the end of the summer reading program in August. Bike was donated by North Star Sports and Aaron J. Goldberg VLC law and trust group.
- Director has begun to work with the Mayor's office on the Neighborhood Promise project
- Director currently still working on getting various quotes for security system.

6. Staff Commissioner's Report

- There's going to be at Volunteer appreciation event on Friday, May 31st from 12-5
- On Monday, July 8, at 7 pm, Chris Bohjalian and Stephen Kiernan will discuss and read from their new works and sign books in the Library's Main Reading Room.
- Staff excited to have higher band with in the library

7. Committee Reports

- Diversity-We All Belong book discussion planned
- Development-We got our first legacy society commitment! Working on a mission statement for the committee and Ashley continues to work on a list of asks and grants. We are happy to have a new committee member, Selene Colburn.

8. Friends of the Library Report

- The Friends Super Summer Sale is taking place June 8-9.
- Craig is training volunteers on book values
- Creating some work plans

9. Actions to be taken

ACTION: Board members should send Eric what committees they would like to be on so we can reorganize in July.

Action: Eric to follow up about staff meeting and Rubi's assessment.

10. Adjournment