

LIBRARY BOARD OF COMMISSIONERS MEETING MINUTES

Monday, March 27, 2017 at 12:00PM in the Local History Room of the Library

In attendance: Ed Adrian, Cate MacLachlan, Peter Ireland, Mary Ellen Manock, Charles Winkelman, Megan Butterfield, Patrick Kinner, Ellen MacLellan, Mary Danko, Kath Laing (Clerk)

Apologies: Glenn McRae Jessica Nordhaus, Allyson Laackman

At the start of the meeting Chairman Adrian welcomed the new Trustee, Patrick Kinner, to the Commission.

Agenda item 1. Approval minutes. Minutes from 23 January 2017 were approved unanimously.

Agenda item 2. Approval agenda. The agenda was approved unanimously.

Agenda item 3. Public Forum. No public form was needed.

Agenda item 4. Jim Lockridge, Big Heavy World (15 mins)

Jim Lockridge appealed to the Library to play a role in the future of 242 Main. 242 Main has a rich history in the community of providing programming developed by teens for teens. 242 Main is the longest running all ages punk rock venue in the country. Fletcher Free Library is the programming steward for 242 Main. As the RFP process is under way for Memorial Auditorium, Jim Lockridge feels strongly that 242 Main should be a part of this RFP. Jim asks that the Library commissioners prioritize 242 Main. Jim distributed copies of a Change.org petition to Commissioners.

Agenda item 5. Director's Report

- Mary highlighted how interesting it was to watch staff at work during Exploring Human Origins – the team work, the energy and everyone pitching in to help. As this was the first such program of this size that the Library has spearheaded, it was all the more impressive to see everyone work together to make it happen seemingly seamlessly. Mary also thanked the Friends for their financial support of EHO and the processing of the large quantity of payments to services providers and vendors over the weeks leading up to the exhibit, during the exhibit and in the weeks following the exhibit. In sum, everyone worked as a team.
- Data for EHO is being compiled, to date we can share that 25 school tours came to the exhibit with 837 students.
- Additionally, Mary highlighted and updated the Commissioners on two recently submitted grant – NEH and NASA / ALA – that could provide future such library-wide initiatives similar to EHO.
- Mary spoke to the President's proposed budget which cuts the federal Institute of Museum and Library Services (IMLS). If this were to go through it would bring about severe cuts to Vermont libraries. IMLS funds annual cover resource sharing platforms such as inter-library loans and databases subscriptions.

Agenda item 6. Exploring Human Origins report

Conversation during the Director's Report covered this point.

Agenda item 7. Library presents at BTVStat

- The Library will be presenting for the second time at BTVStat on 3/28/17. The first presentation was in October 2017. BTVStat is a strategy that will be used to improve the operational performance of City departments and to provide better services for our community. It is also a tool that will allow us to document and share the good work that is being completed across the City as a direct result of the effort of City departments. It is being undertaken at the request of the Mayor to ensure achievement of the City's strategic goals, to assist and then hold department leadership and staff accountable for the quality, efficiency and effectiveness of the services delivered to citizens and to provide leadership and staff with the tools and resources needed to evaluate and improve the work they do to deliver those services. The Library will present twice a year, next time will be in September 2017.
- In addition to reporting statistics to BTVStat, the Library is participating in an ALA / PLA initiative called Project Outcome. Project Outcome is a toolkit designed to help public libraries understand and share the true impact of essential library services and programs by providing simple surveys and an easy-to-use process for measuring and analyzing outcomes. Project Outcome also provides libraries with the resources and training support needed to apply their results and confidently advocate for their library's future. The Fletcher Free is starting to incorporate Project Outcome surveys into our programming evaluation.

Agenda item 8. Nasa @ My Library grant

Conversation during the Director's Report covered this point.

Agenda item 7. Friends Report

- Revenue raised in January and February was \$2,879. The major sources were \$1,585 from the Book Stall and \$1249 from Donations & Membership. Support to the Library in this same period was \$14,660 in EHO Expenses and \$300 for an SRP Teen Ambassador Stipend.
- New procedures have been implemented to reorganize the Book Stall to attract more customers, make it easier to locate books, and track sales to increase purchases and revenue. Friends participated in EHO events.
- The Friends is partnering the Library and other community organizations in a NEH grant application called I'm Your Neighbor, BTV. The Friends role will be to support fundraising activities and manage the certification and execution of matching funds.
- \$25,000 has been approved as the Friends' allocation to the Library for FY18.
- Due to the snow storm, the Friends' Annual Meeting originally scheduled for March 14 was cancelled and has been rescheduled for April 11 at 5pm.

Agenda item 10. New Business

- Mary reported on the development of a task force for website design and development; enhancement of summer reading programming to include STEAM activities – moving toward a summer learning program to engage reluctant readers as well as avid reader; the trespass ordinance is being updated with City Attorney's Office; services areas are participating in annual goal setting.
- Chairman Adrian asked Commissioners to get back to him either during the meeting or after the meeting if the noon meeting time is not convenient for them.

Agenda item 11. Next meeting agenda items and date

The next meeting was set for May 15th at noon in the Local History Room of the Library. The following meeting was set for July 24th at noon in the Local History Room. Commissioners plan to develop a yearlong schedule of meeting for FY18 at the May meeting.

Agenda item 8. Adjournment

The meeting was adjourned at 1:00pm.