

Fletcher Free Library Computer Workshop Policy Statement:

Because there is limited availability in each class, the following rules apply to all computer classes at the Fletcher Free Library:

1. A patron is only allowed to repeat the same class 2 times within two years. After 2 times a patron may only repeat the class at the discretion of the instructor.
2. A patron must call the Library if they are unable to attend a class they signed up for. If a patron misses 2 or more classes within a year they will not be permitted to take future classes without instructor approval. If a patron calls and cancels their participation in a class it is not counted as a missed class.
3. If, in the opinion of the instructor, a class participant's behavior in the class is detrimental to the learning environment they will not be permitted to take future classes and may be asked to leave the classroom. This behavior may include, but is not limited to, the following: Asking inappropriate questions that are unrelated to the subject matter, taking up an inordinate amount of the instructor's time, or acting in an aggressive or hostile manner to class participants or to the instructor.

Adopted by the Library Board of Commissioners, April 11, 2007; put in effect September 2007.